

DBHDS Regional Housing Specialists

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Region 2 NORTHERN

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Region 3 SOUTHWESTERN

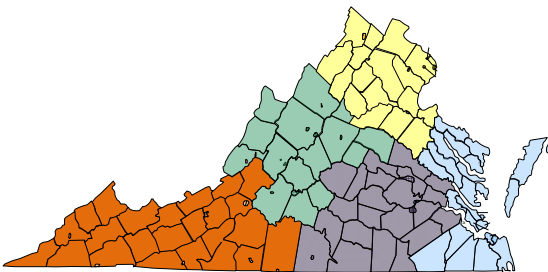
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Region 4 CENTRAL

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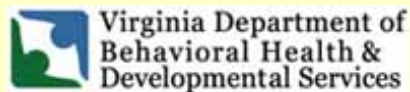
Region 5 EASTERN

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Commonwealth of Virginia
Department of Behavioral
Health and Developmental
Services

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Flexible Funds

My Life, My Home, My
Community



*Building "A Life of Possibilities
for All Virginians"*

Web site: <http://www.dbhds.virginia.gov/individuals-and-families/developmental-disabilities/community-support-services> (Please click the Housing Tab)



Overview

In June 2015 and 2016, the Department of Behavioral Health and Developmental Services (DBHDS) provided the following Community Services Boards (CSBs) funding to increase accessibility and the availability of integrated, independent housing options for individuals with a developmental disability. Flexible funds will assist individuals that meet ALL of the criteria for the target population with securing or maintaining their own home in the community. The criteria as defined can be reviewed in the Settlement Agreement between the Commonwealth of Virginia and the U.S. Department of Justice.

Who Administers Flexible Funds?

The following regional fiscal agents administer Flexible Funds:

Region 1 Agent: Region Ten CSB
Contact Name: Leela Lipscombe
Contact Phone Number: (434) 972-1800

Region 2 Agent: Alexandria
Contact Name: Phil Caldwell
Contact Phone Number: (703) 746-3380

Region 2 Agent: Arlington
Contact Name: La Voyce Reid
Contact Phone Number: (703) 228-1731

Region 2 Agent: Fairfax
Contact Name: Connie Price
Contact Phone Number: (703) 559-3000

Region 2 Agent: Loudoun
Contact Name: Beth Mack
Contact Phone Number: (703) 777-0377

Region 2 Agent: Northwestern
Contact Name: Donna Higgs
Contact Phone Number: (540) 636-4250, ext. 2221

Region 2 Agent: Prince William
Contact Name: Jackie Jackson Turner
Contact Phone Number: (703) 792-7769

Region 2 Agent: Rappahannock Area
Contact Name: Joseph Wickens
Contact Phone Number: (540) 899-4401

Region 2 Agent: Rappahannock-Rapidan
Contact Name: Paula Stone
Contact Phone Number: (540) 825-3100, ext. 3437

Region 3 Agent: New River Valley CSB
Contact Name: Lucy McCandlish
Contact Phone Number: (540) 961-8300

Region 4 Agent: Henrico CSB
Contact Name: Michelle Johnson
Contact Phone Number: (804) 727-8500

Region 5 Agent: Hampton Newport-News CSB (North of Tunnel)
Contact Name: Joy Cipriano
Contact Phone Number: (757) 788-0066

Region 5 Agent: Norfolk CSB (South of Tunnel)
Contact Name: Steve Stewart
Contact Phone Number: (757) 823-1683

What Expenses Do Flexible Funds Cover?

Assistance to Remain in Housing

Up to \$5,000 per individual for:

- EMERGENCY RENT PAYMENT & LATE FEES *(LIMITED TO 3 MONTHS PER LEASE YEAR)*
- LAST RESORT UTILITY ASSISTANCE *(Limited to \$500.00 per lease year)*
- HOUSEHOLD MANAGEMENT ACTIVITIES *(Limited to \$500.00 per lease year)*
- UNIT REPAIRS *(One request per year, not to exceed \$500.00)*
- TEMPORARY RELOCATION *(One request per year, not to exceed \$2500.00)*

Assistance to Obtain Housing

Up to \$5,000 per individual for:

- TEMPORARY RENTAL ASSISTANCE
- HOUSING TRANSITION SERVICES & SUPPORT
- NON-REIMBURSABLE ASSISTIVE TECHNOLOGY IMPROVEMENTS
- NON-REIMBURSABLE ENVIRONMENTAL MODIFICATIONS
- TEMPORARY SUPPORT STAFFING

How Do I Access Flexible Funds?

Flexible Funds permits fiscal agents to pay for expenses related to obtaining and maintaining housing in two ways:

1. The fiscal agent can reimburse the individual (or his/her family) for eligible, out-of-pocket expenses if accompanied by itemized receipts, OR
2. The individual can obtain itemized invoices and W-9 forms from vendors, and the CSB can pay the vendors directly.